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November 14, 2021

Federal Aviation Administration
US Department of Transportation
800 Independence Ave
Washington, DC

Mr. Robert Cunningham
Principal Operations Inspector
FSDO-23
1 Airport Way, Suite 110
Rochester, NY 14624

To Whom It May Concern,

Altius Aviation, LLC (Altius) is submitting this Letter of Intent to exercise the relief granted Exemption No. 18685 and will act consistently with the conditions and limitations specified. Altius requests operation in accordance with this Exemption to be authorized in Operations Specification A-005.

Altius has accomplished the items specified in the Conditions and Limitations as follows;

1. Altius holds Air Carrier Certificate Y9NA330M and has submitted a Letter of Intent to the Federal eRulemaking Portal under Docket No. FAA-2020-0694.
2. Altius has requested authorization to list this Exemption in Operations Specification A-005.
3. Altius will only exercise relief for check airmen who are required to complete a check airman observation in accordance with 135.339(a)(2) between September 2020 and December 2021.
4. Altius will validate the check airman's knowledge through ground training of the topics described in 135.339(c)(1)-(6).
5. Altius will ensure each check airman who receives an extension under this Exemption must
 - a. Be a current and qualified check airman for Altius in accordance with 135.337 and 135.339, except for completing the recurrent check airman observation required by 135.339(a)(2).
 - b. Have no unsatisfactory check airman observations within the 60 calendar months before the month the check airman observation is due.

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- c. Have no violations of 14 CFR in the 60 calendar months before the month the check airman observation is due.
6. Altius does not have an accepted SMS therefore Altius will produce a spreadsheet documenting the training required under this Exemption and the date the required observation must be accomplished.
7. If this Exemption is used with any other exemption, Altius will not use a person nor may any person serve as a check airman unless that person has satisfactorily conducted a proficiency or competency check under the observation of an FAA Inspector within the preceding 36 calendar months.
8. Altius will maintain check airman records in accordance with 135.63 that demonstrate compliance with the conditions and limitations of this exemption.
9. Altius may operate outside the U.S. under this exemption unless otherwise prohibited by a foreign country. Crewmembers will have in their physical possession or readily accessible in the airplane, a copy of this grant of exemption when exercising the relief provided. In accordance with the Convention on International Civil Aviation (Chicago Convention), and its Annexes, crewmembers must present a copy of this grant of exemption for inspection by a foreign civil aviation authority.

Please call me at 315-559-0505 should you have any questions regarding this request. Thank you for your time and assistance with this matter.

Sincerely,



Vaughn J. Crawford
Director of Operations